## The National Polytechnic Institute of Papua New Guinea

# Department of Tourism & Hospitality

- **♣** PETT in Meat Processing
- **♣** National Certificate in Tourism Tour Guiding
- **<sup>+</sup>Cookery Extension Course(Apprentice)**
- **↓**Butchery Extension Course (Apprentice)

For further information contact:

The Head of Tourism & Hospitality Department The National Polytechnic Institute of PNG PO Box 4366 LAE, Morobe Province 411

Phone: (675) 472 2555 / 472 1508 /472 7530 Direct Line: 472 6805

Fax: (675) 472 1025 or (675) 472 6693

Email: npi hodth@datec.net.pg / polytec.acad.clerk@gmail.com

## Pre-Employment Technical Training in Meat Processing

#### **ENTRY REQUIREMENTS**

The minimum entry requirement is Grade 10 with upper passes in English, Maths and Science or Grade 12 with upper pass grades in all other subjects.

This is a one year course which aims to equip students with the skills and knowledge required to gain line level employment in the meat processing industry. Subjects include:

#### COURSE OUTLINE:

SUBJECT	Hrs/Wk	Credit
Meat Retailing	12	24
Small goods Manufacturing	6	12
Customer Relations	2	4
Communication	2	4
Meat Science	2	4
Applied Hygiene	2	4
Trade Math and Meat Costing	4	8
Total	30 hrs.	60 credits

#### NATIONAL CERTIFCATE IN TOURISM - TOUR GUIDING

This is a six months course with thirteen modules covering Tourism operations in Tour Guiding.

#### **COURSE OUTLINE:**

#### MODULES TITLE

- First Aid
- Work with Colleagues & Customers
- Work in a Socially Diverse Environment
- Deal with Conflict Situation
- Follow Health Safety & Security Procedures
- Work as a Tour Guide
- Prepare & Present Tour Commentaries
- Lead Tour Group
- Coordinate & Operate a Tour
- Offer Arrival & Departure Assistance
- HIV/AIDS

#### COOKERY EXTENSION COURSE - APPRENTICE

#### **BUTCHERY EXTENSION COURSE - APPRENTICE**

#### TOURISM & HOSPITALITY DEPARTMENT

Our courses are designed to equip trainees with the broad-based technical skills and knowledge they require to gain line level employment in all sectors of the meat processing, tourism, travel & hospitality industries.

The department currently offers four courses of study:

- Diploma in Hospitality Management DHM)
- Technical Training Certificate in Tourism & Hospitality (TTC T&H)
- Pre-Employment Technical Training Certificate in Meat Processing (PETT Butchery)
- National Certificate in Tourism Tour Guiding (NC TG)
- Cookery Extension course (Apprentice)
- Butchery Extension Course (Apprentice)

To facilitate the practical component of the courses, the department operates a training restaurant, motel, fully equipped butchery & laundry, catering & conference facilities. We also offer short courses on demand.

#### TOURISM & HOSPITALITY DEPARTMENT PRACTICAL TRAINING FACILITIES

The National Polytechnic Institute, Tourism & Hospitality department, is the only technical institution in PNG that offers comprehensive, broad based, technical training in the Tourism and Hospitality and Meat Processing vocations. The department operates practical training laboratories such as the Ahi Restaurant, 4 Motel rooms, a fully equipped Butchery, and Laundry. In addition, the Levian Hall conference & meeting facility can cater for up to 100 people.



Customers dining at the Ahi Restaurant. Courtesy of students practical training

### A BRIEF HISTORY OF THE FIRST POLYTECHNIC INSTITUTE IN PAPUA NEW GUINEA

HE National Polytechnic Institute of Papua New Guinea (NPIPNG or Polytec PNG for short) was officially launched on 2 <sup>nd</sup> December 2009 with the Governor General, Sir Paulias Matane, making the official declaration and unveiling of the commemoration plaque.
The National Polytechnic Institute was legally established in 2008 by the National Education Board acting under its authority as provided by Education Act 1983. On August 2008 a fact-finding team of five was sent to New Zealand to study the organizational structure set up, operation and management, and academic programs of selected polytechnics and institutes of technology. The team consists of acting TVET assistant secretary Mr. Jayasundra J. Banda, as team leader, the late principal—Mr. Mathew Piruruho, deputy principal—Mr. Lawrence Parry, and two department heads—Mr. Joselito Marcos and Mrs. Rosa Manua,
Upon its return the team presented their findings and recommendations in a comprehensive report to the governing council. The report was well received by the governing council that created the Polytechnic Committee. The committee was tasked, in 2009, to carry out year-long activities—ranging from formulation of new vision and mission statements, strategic and management plans, policies and procedures on student affairs, governance and management, finance, and human resource development to academic matters among others—culminating into the official launching of the first polytechnic institute on the day before the 55th and last graduation rite of the former Lae Technical College.
The National Department of Education established the National Polytechnic Institute as the first of four polytechnics envisioned to be created in each of the four regions of the country. The conversion from being a technical and a business college to a polytechnic institute was realized through the initiative of Technical Vocational Education and Training division, and was spearheaded by the college's governing council and administration together with its six academic departments.
The former Lae Technical College was established in 1953 at the location where Busu High School is presently situated. In 1954, it was relocated to its present site with initially one administration block, two workshop units, one dining hall, and one toilet block.
Various changes and improvements had taken place in the school in terms of infrastructure, academic programs, and personnel. Like any organizations, the college encountered a number of difficulties and problems but with the able assistance of the governing council, school authorities, stakeholders and the community, it has survived all the odds.
With strong commitment from and undying faith of all stakeholders, it is envisioned that the institute will produce useful citizens equipped with life-long skills and knowledge that they can use in their quest for personal success and contribute to the progress and prosperity of this nation.
MISSION STATEMENT

**WE** are a government educational institution committed to develop individuals in various life skills through quality and relevant educational programs that meet business, industry and community needs for sustainable national progress.

#### **VISION STATEMENT**

WE are a prime institution for growth, excellence and prosperity through quality education and training.